

Bite-Sized Housework

5-10 minute tasks for common spaces:

Dust baseboar	ds, door ledges and other horizontal surfaces in living room and entryway
Dust baseboar	ds, door ledges and any other horizontal surfaces in family room
Dust baseboar	ds, door ledges and any other horizontal surfaces in
	airs (especially the edges!)
Dust baseboar	ds on stairs and any hard surfaces on stairs
Pick up family	
Vacuum family	room middle
Vacuum family	room edges
Vacuum hallwa	y middle and edges
Pick up	(specific room)
Vacuum	
Vacuum	edges
Straighten up o	coat closet/mud room/shoe area
Bring laundry f	rom all rooms to laundry room
Sort laundry in	o darks and lights
Sort 10 pair of	socks
Fold a load of I	aundry and put in piles for each person
Clean mirror a	nd dust any other glass in bathroom
Clean	bathroom sink
Clean	toilet
Clean	bathroom floor and baseboards
Scrub out corn	ers of shower/tub surround
	nd any other glass in bathroom
Clean	bathroom sink
Clean	toilet
Wipe down	bathroom floor and baseboards
Scrub out corn	ers of shower/tub surround
Shake out rugs	in kitchen and bathroom
Gather up all tr	ash in the house and take it out for trash day

Kitchen/Meal Jobs

Each week, everyone can choose ONE of these jobs that they'll do daily. OR each day, mom or dad can simply assign whoever's handy to do each of these jobs.

- Empty Dishwasher
- Fill Dishwasher
- Clear table and countertops and wipe them down
- Sweep the floor



Specific Job Directions

Dusting Directions:

- Use a slightly damp rag (have mom or dad check it).
- Use your finger inside the rag to get into the corners.
- Take things off horizontal surfaces before dusting. Dust the surface, then dust the things that go on the surface, then put the things back how they were.

Sink-cleaning Directions:

- Spray all over the bowl of the sink inside and out
- Use damp cloth to wipe down and polish sink
- Spray back splash and faucets
- Wipe down back splash and faucets
- Use fingernail inside rag to clean get into cracks around base of faucet
- Use fingernail inside rag to clean get into cracks around drain

Toilet Cleaning Directions:

- Lift up toilet seat
- Sprinkle cleanser inside the toilet bowl
- Scrub toilet bowl with scrubber
- Spray rim of toilet bowl and wipe down
- Spray and wipe down top and bottom of toilet seat
- Spray and wipe down top and bottom of toilet lid
- Spray and wipe down top and sides of tank
- Spray the base of the toilet and wipe down
- Spray around the toilet on the floor and wipe down
- Spray the inside and wipe

Vacuum Directions:

- To clean the middle of the floor, use the main vacuum and start on one side of the room and work your way across, going over each area 2-3 times. Make sure the vacuum is on the right setting.
- To clean the edges, use the hose and use the crevice cleaning attachment on carpets and the small brush attachment on hard floors

Your Bedroom Responsibilities (Your room must be picked up daily before bedtime. The following are required weekly – must be done before you can do fun activities on Saturday.)

5-10 minute weekly tasks

Dust baseboards, door ledges a	and headboard and footboard
Clear off night table and dust ni	ght table and lamp
Clear off dresser and bed-side	table, dust top, dust and replace approved items that go on top
Vacuum middle area of floor	
Vacuum edges with edge clean	ing tool of vacuum
Put away clutter on desk/night t	able/dresser
Once-a-month tasks (might take up to	30 minutes):
Take everything out from under	your bed, put away things that don't go under the bed
Vacuum under bed (corners too	v!)
Put approved stuff back under t	he bed (in containers, neatly)